



Governor's Traffic Safety Advisory Commission
Traffic Safety Engineering Action Team
Meeting Minutes
October 21, 2014
1:00 PM
Horatio Earle Learning Center

Attendance	
Name	Agency
Kim Ault	MDOT
Jeff Bagdade	Atkins
Mary Bramble	MDOT
Mark Bott	MDOT
Josh Carey	MDOT
Bob Felt	ATSSA
Lynnette Firman	MDOT
Joe Gorman	MDOT
Larry Hummel	Van Buren County Road Commission
Dale Lighthizer	MTU - LTAP
Kim Lariviere	MDOT
Tracie Leix	MDOT
Carissa McQuiston	MDOT
Dave Morena	FHWA
Kajal Patel	SEMCOG
Heidi Spangler	MDOT
Jami Trudelle	MDOT

Agenda Item: July 15th, 2014 Meeting Minutes
Discussion: July 15th, 2014 meeting minutes sent to the action team prior to meeting. Team approved minutes as is.
Action: Post Approved Meeting Minutes.

Agenda Item: Action Item Updates
Discussion: Action plan activities were discussed. Items to note: Local Road Safety Peer exchange took place in Lansing, TSEAT participation letter posted to website, SEMCOG update on RSA' - Action Item Updates will be a standing agenda item.
Action: Submit Action Item Updates to OHSP by December 1.

Agenda Item: Action Team Co-Chair Nominations
Discussion: nominations to replace Lynnette Firman as Co-Chair of the TSEAT.
Action: Team has until Oct 31 to send in nominations. Survey Monkey will be created for voting process.

Agenda Item: LTAP – Center for Training & Technology Training opportunities
Discussion: Dale Lighthizer of the Michigan Tech/LTAP Center for Training and Technology spoke on what LTAP does and what opportunities it offers to local agencies. The training material ranges from workshops and conferences to software development. LTAP typically has 50-70 events per year. They offer training for Maintenance staff, Technical Staff, and Elected Officials. A new course being offered by LTAP is “Roadsoft on the Road”, where the CTT staff will come to a local agency’s office and provide Roadsoft software training and assistance.
Action: None

Agenda Item: ATSSA – TZD in Michigan
Discussion: Bob Felt of ATSSA discussed ATTSA’s reinstated Michigan Chapter, and what they can offer to their members. The “Grand Re-Opening” of the Michigan ATSSA chapter will be Nov 3rd, involving speeches from FHWA, Federal Motor Carrier officials, and MDOT officials. ATTSA offers support to state’s Toward Zero Deaths (TZD) initiatives, support to transportation workers through training & certifications, and also work in Washington D.C. as transportation safety advocates.
Action: None

Agenda Item: Highway Safety Manual (HSM) Implementation
Discussion: Tracie Leix of MDOT provided an update as to where the Department stands on implementation of the HSM. Data needs for trunkline are currently being handled through SafetyAnalyst software. Next step will be implementing SafetyAnalyst onto the entire Federal Aid system. MDOT provides spreadsheets and calibrations for use in HSM calculations. Current uses of the HSM methodology include development of the High Crash list, crashes at night involving flashing signals, and surface condition crashes relating wet roads and friction.
Action: None

Agenda Item: SEMCOG “Top Ten List”
Discussion: Kajal Patel of SEMCOG gave a demo of the new online software tool SEMCOG is developing for relaying crash information. The software allows local agencies easy access to crash trends, high crash locations, and other pertinent crash information. The online tool also provides heat maps based on different user-selected emphasis areas.
Action: None

Agenda Item: Safety Topics – Available Speakers
Discussion: Dave Morena of FHWA shared a list of available speakers on different traffic safety topics. The list has been developed by Mr. Morena, and is a living document. In the past, the list has been used to provide speaking points for MPO hosted safety forums.
Action: Review list, provide comments/Changes to Dave Morena
<p><u>Future Meeting Dates</u> January 20th, 2015 9:00am - 11:30am April 21st, 2015 9:00am – 11:30am July 21st, 2015 9:00am – 11:30am October 20th, 2015 9:00am – 11:30am</p>